## ANNEX B – evaluation criteria AND FUNDING PARAMETERS

All proposals will be evaluated against the criteria listed below. Funding quantum will be determined by the panel based on ability to **strongly meet all stated criteria**.

|  |  |
| --- | --- |
| 1. ***CRITICAL*** | |
| **Proposal must meet both criteria to be evaluated further:** | Organised exclusively for and primarily in/on Somerset Belt  Has compelling ideas that are attractive to youths |

|  |  |
| --- | --- |
| 1. ***CONCEPT*** | |
| **Innovation and Experimentation** *15 points* | *Proposal:*  Has elements that are new, novel or exciting for the precinct  Offers unique and/or new experiences to participants  Explores use of multi-disciplinary platforms / approaches |
| **Co-Creation** *15 points* | *Proposal:*  Has details on engaging and involving youths in the design, planning and/or execution process  Has details on engaging and involving stakeholders/communities in Somerset Belt in the design, planning and/or execution process  Explores the introduction of new communities to the precinct |
| **Community Building and Placemaking** *15 points* | *Proposal:*  Offers opportunity for participants to connect with one another and/or with stakeholders/communities in Somerset Belt  Offers new or different perspectives of the space and/or precinct  Demonstrates good understanding of placemaking principles (i.e. intentional selection of spaces and/or stakeholders/communities in Somerset Belt to engage with as part of the project) |
| **Readiness and Feasibility** *25 points* | *Applicant and/or proposal:*  Demonstrates thought in idea conceptualisation and planning  Demonstrates cost-effectiveness with reasonable budget  Has realistic scale and reach within the stated project timeline  Has relevant contacts/resources to support project execution  Has ready precinct partner as part of project application |
| **Additional Remarks from Panel** |  |

Assessment

|  |  |
| --- | --- |
| **Overall Score** | Concept score: **\_\_\_\_ / 45**  Readiness: **\_\_\_\_ / 25** |
| **Outcome** | Based on the overall concept score and risk assessment, the Evaluation Panel recommends funding support of up to:  **☐ 60% ☐ 80% ☐ 100%**  Additional remarks from Panel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Funding Parameters**

1. **Supported and non-supported project costs**

Supported project costs are costs **directly related to the project**. This includes:

* Events management and planning, e.g. rental of audio/visual systems, set-up and teardown, security, medical, tentages, screens, transportation
* Logistics and production, e.g. development of materials, prototypes
* Professional services (including professionals/vendors), e.g. engagement of trainers/facilitators, events management company, photographers & videographers, designers, emcees/hosts, artist fees
* Advertising and publicity, e.g. radio/print advertisements, banners/posters, digital marketing such as EDMs, social media, website hosting (for duration of project)
* Insurance and licensing fees
* Volunteer management, e.g. honorarium, token of appreciation

Non-supported project costs are costs indirectly related to the project, which are **long-term in nature** and **incurred in day-to-day business operations**. This includes:

* Start-up, operating and capital costs, e.g. purchase of inventory/assets
* Business operation and manpower costs, e.g. annual salaries
* Direct cash prizes
* Overseas and local accommodation/travel costs

1. **Venue costs**

Costs for use of spaces within Somerset Belt are not included within funding support, as these are supported in-kind by the Somerset Belt Office. Note that applicants must still include the estimated venue support requested within the budget sheet, to demonstrate a holistic overview and understanding of project costs.

Kindly refer to the information below to complete **Section (C)** of your budget. Note that the list is non-exhaustive; you may also list other venue(s) within Somerset Belt along with an estimated or indicative cost range.



*(Updated as of 9 May 2022)*

*\*Note that there may be occasional updates to the list throughout the open call period, do check back on our website for the latest copy.*

## ANNEX C – PROJECT IMPLEMENTATION REPORT

All successful applicants are required to complete a RYSP post-implementation report detailing the objectives, targeted outreach, and outcomes of their project. The Somerset Belt Office will work through the various sections of the report with you prior to project implementation.

